

ANNEX G

RESOURCE AND SUPPLY

I. PURPOSE

This annex is designed to give local officials the ability to maintain a continuous resource inventory and to allocate these resources in a prompt and orderly manner during an emergency situation.

II. SITUATION AND ASSUMPTIONS

A. Situation

1. All county/city departments, emergency services, as well as private companies maintain individual resource lists.
2. A summary of the resources identified in the various functional annexes of this emergency operations plan is listed in Appendix 2 to this annex.
3. Local resources will be used first before outside assistance is requested from the State and/or Federal government (see Appendix 4 to the Basic Plan).
4. Resources are available from the surrounding communities (i.e., mutual aid agreements).

B. Assumptions

1. During an emergency of a disaster magnitude, individuals or businesses with private resources will cooperate without giving first thought to payment.
2. Funds to provide payment for the use of private resources will be available either from local government or, if the disaster is severe enough, from the federal government.
3. If the emergency response period lasts more than 24 hours, outside assistance will probably be required.
4. Following a disaster of significant magnitude, private resources will be available that have not been included on the resource list (especially manpower).

III. CONCEPT OF OPERATIONS

- A. The first resources to be identified will be those under the control of or readily available to county/city government.
- B. It is the responsibility of local government to mobilize these resources to relieve suffering and to protect lives and property.
- C. All local resources must be committed (including mutual aid agreements) before assistance is requested from the State and/or Federal government.
- D. Requests for Missouri National Guard resources can only be made by the chief elected official (i.e., Presiding Commissioner, Mayor). See Appendix 4 to the Basic Plan.
- E. The Resource and Supply Coordinator will have to anticipate resource needs for all types of potential hazards and provide the coordination necessary for the proper allocation of these resources.
- F. Normal supply requisition procedures will be followed to purchase supplies. These procedures will be bypassed only with the approval of the chief elected official.
- G. The Resource and Supply function will oversee the following supply areas:
 - 1. Food: procurement, storage and equitable distribution of food supplies.
 - 2. Sustenance Supplies (except food): procurement, storage, and equitable distribution of water, clothing, sanitary supplies, bedding, etc.
 - 3. Fuel and Energy: procurement, storage, and equitable distribution of fuel products.
 - 4. Transportation: coordination and use of all modes of transportation utilized in Christian County to support emergency operations.
 - 5. Construction equipment and supplies: procurement, storage, and distribution of construction supplies.
 - 6. Staffing: ascertain and utilize those personnel who are available in the county and to determine, obtain, and equally apportion the personnel manpower needs.
 - 7. Shelter: locate available supplies to stock shelters.

IV. ORGANIZATION AND RESPONSIBILITIES

A. Organization

A diagram of the Resource/Supply function is shown in Appendix 1 to this annex.

B. Responsibilities

1. The County Purchaser and the Emergency Management Director has the primary responsibility for the Resource and Supply function in Christian County. Resource and Supply for each municipality will be the responsibility of the City Clerk (or as designated by the chief elected official). The Citizen Corps will also be available for a resource and supply coordination. The Resource and Supply Coordinator will:
 - a. Identify potential resource needs.
 - b. Locate the required resources in the community or find their nearest location.
 - c. Establish agreements of understanding with private sector organizations, neighboring jurisdictions, etc., who can supply needed resources.
 - d. Maintain resource lists.
 - e. Manage/coordinate all resource and supply areas: food, sustenance supplies (except food), fuel and energy, transportation, construction equipment and supplies, staffing, shelter. Appoint deputy coordinator(s) as necessary to assist.
 - f. Coordinate with individuals, departments, emergency services, etc., for the proper allocation of resources during the emergency.
 - g. Identify staging areas to store and/or distribute resources and supplies (see Appendix 2 to Annex J). Coordinate with the PIO as necessary.
 - h. The Citizen Corps and EMA office will be responsible for Donations Management.
 - i. Maintain records of services rendered, resources utilized, unused resources, cost of resources, etc., for the emergency.
2. The Emergency Management Director will assist the Resource and Supply Coordinator in maintaining and compiling resource lists.
3. All departments within county/city government, private sector organizations, business, industry, neighboring jurisdictions, etc., will support the Resource and Supply function with personnel, equipment, supplies, facilities, services, expertise, etc. (see Appendix 2 to this annex).

V. DIRECTION AND CONTROL

- A. All Resource and Supply operations will be controlled from the EOC to insure effective coordination and allocation of all resources.
- B. Agencies supporting Resource and Supply operations will not all be located in the EOC, but all decisions regarding Resource and Supply will come from the EOC.

VI. CONTINUITY OF GOVERNMENT

- A. Line of succession for the Christian County Resource and Supply Coordinator:

- 1. Emergency Management Director
- 2. County Purchaser
- 3. County Clerk

The line of succession for the Resource and Supply Coordinator of each municipality will be from the City Clerk.

- B. Records of purchases will be duplicated when possible.

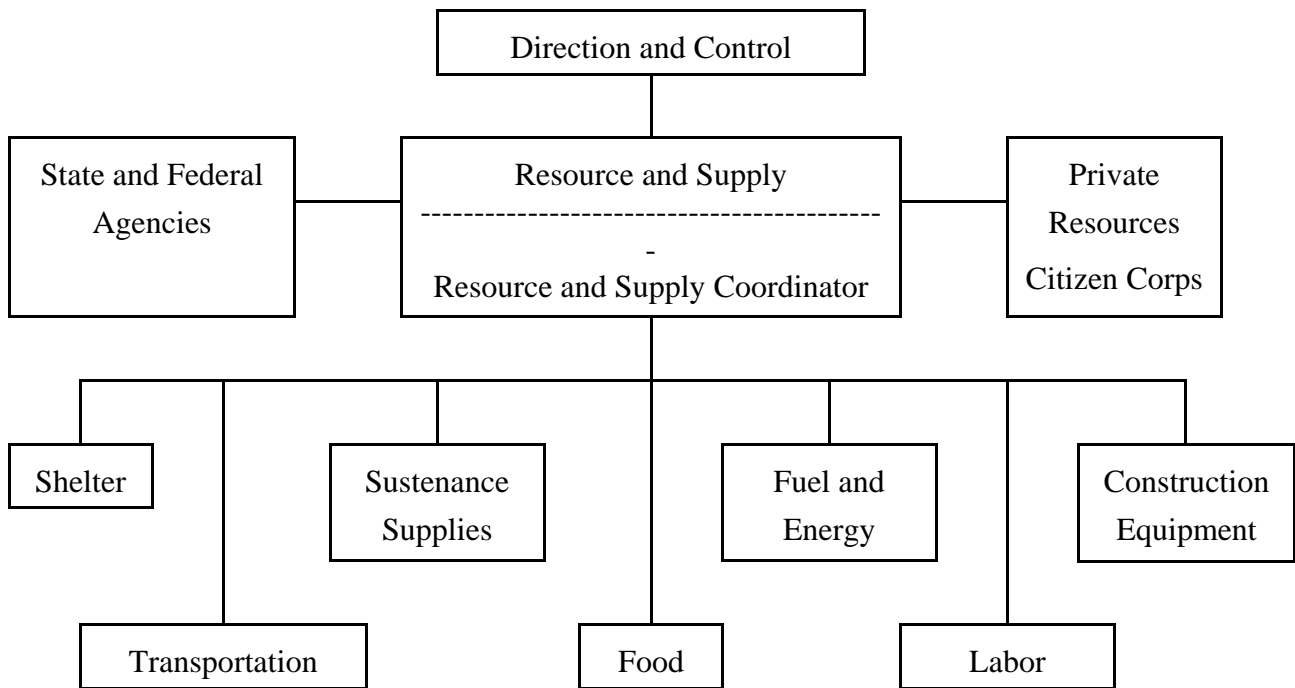
VII. ADMINISTRATION AND LOGISTICS

- A. Each County and/or City department/agency is responsible for securing its own supplies through normal procurement channels. The Resource and Supply Coordinator will assist whenever possible.
- B. All purchases must be kept in accordance with local ordinances and purchasing policy. Any deviation from normal procedures must have approval of the chief elected official.
- C. Movement/transportation of supplies and resources will be accomplished by:
 - 1. The requesting agency
 - 2. County and/or City government resources (i.e., Public Works)
 - 3. Private transport (hired and/or volunteer)

APPENDICES

1. Resource and Supply Diagram
2. Resource Lists

RESOURCE AND SUPPLY DIAGRAM



Various departments within county and/or city government such as public works, law enforcement, etc., can support the Resource and Supply function with equipment, manpower, fuel, etc. Mutual Aid Agreements with surrounding jurisdictions can provide additional resources. Outside resources from the private sector, business and industry, etc., can also provide support.

Appendix 2 to Annex G

RESOURCE LISTS

Resource lists will be added to the Christian County EOP as they become available. Resource lists not included in this EOP will be kept on file with the Resource and Supply Coordinator and County Emergency Management Director. See list below for suggested resources.

A. Food

1. American Red Cross
2. Churches
3. Grocery Stores

B. Fuel & Energy

1. Propane Companies
2. Gas Stations & Convenience Stores

C. Transportation

1. School Districts
2. Churches
3. Area Car Dealers

D. Construction Equipment & Supplies

1. Construction Companies
2. Lumber Companies
3. Hardware Stores
4. Excavation Companies
5. Backhoe Services
6. Concrete Companies
7. Rental Companies

E. Staffing, Sustenance Supplies, Shelter, Etc.

A resource inventory of the personnel, equipment, and services available for emergency operations in Christian County are also identified under the Response and Database Sections of the Incident Management Guide.